

**Fee Regulations for the Initial Accreditation, Extension and Surveillance of  
Accreditation as well as Reaccreditation of Testing Laboratories,  
Inspection Bodies and Certification Bodies**  
(Price list in EUR effective from 01.05.2006)

- Version for foreign customers -

**I. Initial Accreditation**

**I.1 Application**

Application for accreditation for bodies with

1 - 2 employees	700.00 EUR
3 - 5 employees	1,120.00 EUR
6 - 30 employees	1,410.00 EUR
31 - 80 employees	2,120.00 EUR

The further brackets are in steps of 50 employees  
and amount to 710.00 EUR

The case of an accredited body (e.g. accredited against DIN EN ISO/IEC 17025) applying for an accreditation against another reference standard (e.g. DIN EN ISO/IEC 17020) is considered as an extension and the corresponding application fee is calculated (see IV.1)

**I.2 Assessment**

I.2.1 Assessment by the lead assessor  
(without pre-assessment) 2,300.00 EUR

I.2.2 Assessment by the lead assessor  
(with pre-assessment) 3,070.00 EUR

I.2.3 Assessment by the lead assessor at certification bodies in  
organic production of agricultural products  
(without pre-assessment) 1,920.00 EUR

I.2.4 Assessment by one assessor 2,300.00 EUR

I.2.5 Assessment by one assessor at certification bodies in organic  
production of agricultural products 1,920.00 EUR

I.2.6 Administration charges  
20% of the amount of I.2.1 or I.2.2 and I.2.4 or I.2.3 and I.2.5

**I.3 Accreditation**

I.3.1 Annual accreditation contribution for bodies with

1 - 2 employees	420.00 EUR
3 - 5 employees	700.00 EUR
6 - 30 employees	840.00 EUR
31 - 80 employees	1,260.00 EUR

The further brackets are in steps of 50 employees  
and amount to 420.00 EUR

The contribution of accreditation is levied once for each year of the term of the contract, for the first time being in force with the granting of accreditation, i.e. five times in total.

I.3.2 System costs for the German Accreditation System 225.00 EUR

The fees for the German Accreditation System are charged every year together with the contribution of accreditation. For the years following the granting of accreditation, the calculation for the German Accreditation System amounts to EUR 125.00 instead of EUR 225.00.

#### Comments on I.2.1 - I.2.5

The detailed amounts above relate to the standard case. In the case of verifiably higher expenditure due to the extent and complexity of the accreditation scope, the carrying out of required witness audits at certification and inspection bodies and of probable follow-up assessments, for every further day, an amount of EUR 770.00 per assessor and 20% according to I.2.6 for the processing of the procedure is charged.

In addition, based on the principle of economy, travelling expenses are charged according to the expenditure. Travelling time is not charged additionally, as far as eight hours per day are not exceeded.

For necessary travelling on the day before and/or after the assessment, a lump sum of EUR 260.00 per assessor is charged in addition to the travelling and accommodation expenses. For necessary travelling on the day before and/or after the assessment, which is more than half a day, a lump sum of EUR 520.00 per assessor is charged.

## II. Surveillance of the accreditation

II.1 Surveillance by one assessor 1,540.00 EUR

II.2 Administration charges  
10 % of the amount of II.1

#### Comments on II.1

The detailed amounts above relate to the standard case. In the case of verifiably higher expenditure due to the extent and complexity of the accreditation scope, the carrying out of required witness audits at certification and inspection bodies and of probable follow-up assessments, for every further day, an amount of EUR 770.00 per assessor and 10% according to II.2 for the processing of the procedure is charged.

In addition, based on the principle of economy, travelling expenses are charged according to the expenditure. Travelling time is not charged additionally, as far as eight hours per day are not exceeded.

For necessary travelling on the day before and/or after the assessment, a lump sum of EUR 260.00 per assessor is charged in addition to the travelling and accommodation expenses. For necessary travelling on the day before and/or after the assessment, which is more than half a day, a lump sum of EUR 520.00 per assessor is charged.

According to the EA-Guidelines (European co-operation for Accreditation), three surveillance assessments are conducted in a laboratory or inspection body at fixed intervals as well as annual surveillance assessments at certification bodies during the five year validity period of the accreditation.

Upon receipt of an application for reaccreditation, the 3<sup>rd</sup> surveillance assessment for laboratories or inspection bodies, respectively may be replaced by a complete assessment (reassessment).

### III. Extension and Surveillance of the Accreditation

#### III.1 Application

Application for the extension of the accreditation for bodies with

1 - 2 employees	280.00 EUR
3 - 5 employees	420.00 EUR
6 - 30 employees	560.00 EUR
31 - 80 employees	840.00 EUR

The further brackets are in steps of 50 employees and amount to 280.00 EUR

#### III.2 Assessment

III.2.1 Assessment by the lead assessor 2,050.00 EUR

III.2.2 Assessment by the lead assessor at certification bodies in organic production of agricultural products 1,920.00 EUR

III.2.3 Assessment by one assessor 2,300.00 EUR

III.2.4 Assessment by one assessor at certification bodies in organic production of agricultural products 1,920.00 EUR

III.2.5 Administration charges  
10 % of the amount of III.2.1 and III.2.3 or III.2.2 and III.2.4

#### III.3 Extension of the accreditation

III.3.1 Extension of the accreditation certificate 230.00 EUR

III.3.2 Fees for the German Accreditation System 125.00 EUR

Comment on III.2.1 - III. 2.4

The detailed amounts above relate to the standard case. In the case of verifiably higher expenditure due to the extent and complexity of the accreditation scope, the carrying out of required witness audits at certification and inspection bodies and of probable follow-up assessments, for every further day, an amount of EUR 770.00 per assessor and 10% according to III.2.5 for the processing of the procedure is charged.

In addition, based on the principle of economy, travelling expenses are charged according to the expenditure. Travelling time is not charged additionally, as far as eight hours per day are not exceeded.

For necessary travelling on the day before and/or after the assessment, a lump sum of EUR 260.00 per assessor is charged in addition to the travelling and accommodation expenses. For necessary travelling on the day before and/or after the assessment which is more than half a day, a lump sum of EUR 520.00 per assessor is charged.

According to the EA-Guidelines, three surveillance assessments are conducted in a laboratory or inspection body at fixed intervals as well as annual surveillance assessments at certification bodies during the five year validity period of the accreditation.

Upon receipt of an application for reaccreditation, the 3<sup>rd</sup> surveillance assessment for laboratories or inspection bodies, respectively may be replaced by a complete assessment (re-assessment).

#### IV. Extension of the Accreditation

##### IV.1 Application

Application for the extension of the accreditation for bodies with

1 - 2 employees	280.00 EUR
3 - 5 employees	420.00 EUR
6 - 30 employees	560.00 EUR
31 - 80 employees	840.00 EUR

The further brackets are in steps of 50 employees and amount to	280.00 EUR
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##### IV.2 Assessment

IV.2.1 Assessment by the lead assessor	2,050.00 EUR
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IV.2.2 Assessment by the lead assessor at certification bodies in organic production of agricultural products	1,920.00 EUR
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IV.2.3 Assessment by <u>one</u> assessor	2,300.00 EUR
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IV.2.4 Assessment by <u>one</u> assessor at certification bodies in organic production of agricultural products	1,920.00 EUR
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IV.2.5 Administration charges 10 % of the amount of IV.2.1 and IV.2.3 or IV.2.2 and IV.2.4	
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##### IV.3 Extension of the accreditation

IV.3.1 Extension of the accreditation certificate	230.00 EUR
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IV.3.2 Fees for the German Accreditation System	125.00 EUR
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## Comment on IV.2.1 to IV. 2.4

The detailed amounts above relate to the standard case. In the case of verifiably higher expenditure due to the extent and complexity of the accreditation scope, the carrying out of required witness audits at certification and inspection bodies and of probable follow-up assessments, for every further day, an amount of EUR 770.00 per assessor and 10% according to IV.2.5 for the processing of the procedure is charged.

In addition, based on the principle of economy, travelling expenses are charged according to the expenditure. Travelling time is not charged additionally, as far as eight hours per day are not exceeded.

For necessary travelling on the day before and/or after the assessment, a lump sum of EUR 260.00 per assessor is charged in addition to the travelling and accommodation expenses. For necessary travelling on the day before and/or after the assessment which is more than half a day, a lump sum of EUR 520.00 per assessor is charged.

## V. Reaccreditation

### V.1 Application

V.1.1	Application for reaccreditation for bodies with	
	1 - 2 employees	560.00 EUR
	3 - 5 employees	840.00 EUR
	6 - 30 employees	1,130.00 EUR
	31 - 80 employees	1,700.00 EUR

	The further brackets are in steps of 50 employees and amount to	570.00 EUR
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### V.2 Assessment

V.2.1	Assessment by the lead assessor	2,300.00 EUR
V.2.2	Assessment by the lead assessor at certification bodies in organic production of agricultural products	1,920.00 EUR
V.2.3	Assessment by <u>one</u> assessor	2,300.00 EUR
V.2.4	Assessment by <u>one</u> assessor at certification bodies in organic production of agricultural products	1,920.00 EUR
V.2.5	Administration charges 20% of the amount of V.2.1 and V.2.3 or V.2.2 and V.2.4	

### V.3 Reaccreditation

V.3.1 Annual contribution of (re-)accreditation for bodies with	
1 - 2 employees	420.00 EUR
3 - 5 employees	700.00 EUR
6 - 30 employees	840.00 EUR
31 - 80 employees	1,260.00 EUR

The further brackets are in steps of 50 employees and amount to 420.00 EUR

The contribution of accreditation is levied once for each year of the term of the contract, for the first time being in force with the granting of reaccreditation, i.e. five times in total.

V.3.2 Fees for the German Accreditation System	150,00 EUR
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The fees for the German Accreditation System are charged every year together with the contribution of accreditation. For the years following the granting of accreditation, the calculation for the German Accreditation System amounts to EUR 125.00 instead of EUR 225.00

#### Comment on V.2.1 - V.2.4

The detailed amounts above relate to the standard case. In the case of verifiably higher expenditure due to the extent and complexity of the accreditation scope, the carrying out of required witness audits at certification and inspection bodies and of probable follow-up assessments, for every further day, an amount of EUR 770.00 per assessor and 20% according to V.2.5 for the processing of the procedure is charged.

In addition, based on the principle of economy, travelling expenses are charged according to the expenditure. Travelling time is not charged additionally, as far as eight hours per day are not exceeded.

For necessary travelling on the day before and/or after the assessment, a lump sum of EUR 260.00 per assessor is charged in addition to the travelling and accommodation expenses. For necessary travelling on the day before and/or after the assessment, which is more than half a day, a lump sum of EUR 520.00 per assessor is charged.

### VI. **Special services**

VI.1 Amending the accreditation certificate (e.g. assignment, supplement, withdrawal of test methods, drawing up of individual certificates in case of an accreditation at several locations)	230.00 EUR
VI.2 Fees for the German Accreditation System Amendment of the accreditation	125.00 EUR
VI.3 Issuing of further certificates (as of 4 <sup>th</sup> copy) for every further copy (other formats than DIN A4 according to the expenditure)	60.00 EUR

VI.4	Drawing up a certificate in a language other than German	
	– the cover sheet only, translation costs according to the expenditure plus	140.00 EUR
	– annex to the certificate, translation costs according to the expenditure plus	75.00 EUR
VI.5	Final report by the lead assessor	210.00 EUR
VI.6	More special services are charged on request according to the hourly wage rates	
	a) Lead assessors, assessors, case managers	97.00 EUR
	b) Typists and technicians	65.00 EUR

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DAP is entitled to ask for an advance payment before rendering services.

Banking and/or currency exchange fees are charged to the debtor.

In case of reminder fees and interest on arrears being charged, the postage will be charged according to the applicable postal rates and expenses according to the expenditure.

It is possible to deviate from the costs listed above when assigning foreign assessors/technical experts.